

UNOFFICIAL SUMMARY OF THE MADISON CHAMPAIGN EDUCATIONAL SERVICE CENTER  
GOVERNING BOARD REGULAR BOARD MEETING

**Urbana Board Office**

Monday, October 18, 2021

**6:00 p.m.**

- I. The meeting was called to order by Board President, Mary Lee Gecowets at 6:02 PM
- II. The Board recognized visitors: The Teaching and Learning Team (James Cutlip, Tracy Merica and Melissa Scoville) and Board candidate Charles Buck
- III. Presentation – Teaching and Learning Department
- IV. The Board approved the agenda as presented and amended.
- V. The Board approved the minutes of the September 20, 2021 regular meeting
- VI. The Board approved the Treasurer’s report for the month ending September, 2021 as follows:
  - A. Summary of Accounts
  - B. Cash Position Report
  - C. Summary Expenditure Status Report for General Fund
  - D. Revenue Account Summary
  - E. Checks for the Month
  - F. Fiscal Bar Graph Views
  - G. General Fund Revenue & Expenditures by Month – FY22 & FY21
  - H. Accounts Receivable Aging Report

VII. Resolutions

- A. The Board acknowledged the receipt of the Champaign County Business Advisory Council’s 2021-2022 Annual Report and Plan.
- B. The Board acknowledged the receipt of the Madison County Business Advisory Council’s 2021-2022 Annual Report and Plan.
- C. The Board approved the following resolution to expand employment of substitute teachers consistent with Senate Bill 1.

Contingent upon the authority granted in Senate Bill 1 of the 134th General Assembly and signed by Governor DeWine, the Governing Board of the Madison-Champaign Educational Service Center authorizes the employment of substitute teachers, as-needed, who do not hold a post-secondary degree, as otherwise required pursuant to Ohio law and regulations, including Ohio Revised Code 3319.226 and 3319.30, Ohio Administrative Code Section 3301-23-44, and/or Board Policy, provided that all other applicable requirements and procedures, including successful completion of a criminal background check and evidence of a non-renewable temporary substitute teaching license issued by the Ohio Department of Education, have been satisfied. The Governing Board further requires that such individuals be at least 2 years removed from attaining a high school diploma, hold at least an Associate’s Degree from an accredited college or university, and attend a half-day substitute training program provided by the Madison-Champaign ESC before being authorized as a substitute teacher.

This is a temporary resolution of the Governing Board of the Madison-Champaign Educational Service Center, and the authority granted by this resolution extends from the effective date through June 30, 2022.

VIII. The Board approved the following superintendent's recommendations as part of a consent agenda:

- A. Accepted the initial Substitute Teacher, Paraprofessional and Nurse lists for the 2021-2022 school year as presented.
- B. Terminated the contract of Anna Whetstone, Paraprofessional – As-Needed, effective October 18, 2021 for job abandonment.
- C. The Board employed the following individual(s) for the 2021-2022 school year pending proper licensure and appropriate background check(s).
  - 1. Kaylee Adams                      Latchkey Aide  
1 year contract                      October 8, 2021
  - 2. Erin Groom                              Bus Aide  
1 year contract                      September 13, 2021
  - 3. Jennifer Merb                          Supervisor  
1 year contract                      October 1, 2021
  - 4. Baylie Miller                          Paraprofessional – As-Needed  
1 year contract                      August 30, 2021
  - 5. Melissa Nunamaker                  Paraprofessional – ED/Autism – As-Needed  
1 year contract                      October 4, 2021
  - 6. Diana Zimmerman                  Paraprofessional – As-Needed  
1 year contract                      September 21, 2021

IX. Board Vice-President, Jeff Burroughs provide the Board with an update from Ohio Hi-Point Career Center. His update focused on new programs being offered on the main campus for 22-23 and a construction report.

X. Superintendent Discussion Items:

- A. Kaffenbarger provided the Board with an update from the Champaign BAC meeting held last Friday at the new Senior Center facility. Attendance of local businesses was low.
- B. Kaffenbarger provided information about an upcoming Job Fair being hosted by the ESC in an attempt to address the substitute shortage. This will be held on Tuesday, October 26<sup>th</sup> from 4 PM to 6 PM. Kaffenbarger thanked Heather Burris and Shelia Roberts for their work on this program.
- C. Kaffenbarger asked the Board about who they would like to recognize at the OESCA Recognition Breakfast on November 8<sup>th</sup>. The Board supplied names of honorees from both counties. Kaffenbarger will reach out to these individuals and take care of the registration.
- D. Kaffenbarger presented the Board with policy updates for consideration. The Board will be asked to approve these changes at the November 15<sup>th</sup> Board Meeting.
- E. Kaffenbarger and Sheila Roberts discussed the upcoming Community Student STAR Award program coming up on November 4<sup>th</sup> at 6 PM at the auditorium of Urbana City Schools. The Board was invited to be a part of this special recognition program.
- F. Kaffenbarger presented artifacts for the Superintendent Work Plan.

XI. The Board entered into an executive session to consider the appointment and employment of a public employee. The Board entered the meeting at 7:20 PM and exited at 8:15 PM. The only action taken in relation to this session was the scheduling of a Special Meeting on November 8<sup>th</sup> for the purpose of having a work session. The meeting will be held at the Urbana office and it will begin at 6 PM.

XII. Being no further business to come before the Board the meeting was adjourned.

Next Meetings: (Special Meeting) November 8, 2021 at 6 PM at the ESC Board Office in Urbana  
November 15, 2021 at 6:00 p.m. at the London Elementary School in London  
December TBD, 2021 at 6:00 p.m. at a location to be determined.