

UNOFFICIAL SUMMARY OF THE MADISON CHAMPAIGN EDUCATIONAL SERVICE CENTER
GOVERNING BOARD REGULAR BOARD MEETING

London Elementary School

Monday, July 19, 2021

6:00 p.m.

- I. The meeting was called to order by Board President, Mary Lee Gecowets
- II. The Board approved the agenda as prepared and amended.
- III. Approval of Previous Meeting Minutes:
 - A. June 21, 2021 – Regular Meeting
 - Motion _____
 - Seconded _____
 - Burroughs _____ Crumley _____ Fowler _____ Gecowets _____ Shoaf _____
- IV. The Board approved the Treasurer’s Report for the month ending June, 2021 as follows:
 - A. Summary of Accounts
 - B. Cash Position Report
 - C. Summary Expenditure Status Report for General Fund
 - D. Revenue Account Summary
 - E. Checks for the Month
 - F. Fiscal Bar Graph Views
 - G. General Fund Revenue & Expenditures by Month – FY21 & FY20
 - H. Accounts Receivable Aging Report
 - I. The Board approved the following purchased service contracts.
 1. Interpreters of the Deaf, LLC, Substitute Interpreter Services; \$48.50 per hour.
 2. Miami Valley Interpreters, LLC, Substitute Interpreter Services; \$55.00 per hour.
 3. Midwest Regional ESC, Vision Services for West Liberty-Salem student; \$3,581.00.
 4. Midwest Regional ESC, Orientation and Mobility Services for West Liberty-Salem student; \$1,796.00.
 5. Midwest Regional ESC, Vision Services for Mechanicsburg student; \$3,581.00.
 6. University of Dayton, Graduate Assistantship Agreement; \$24,104.00.
 - J. The Board approved a 1-year agreement with Trident for Property, Liability, and Auto Insurance beginning July 1, 2021 and ending June 30, 2022 at the premium rate of \$24,467. Premium rates are subject to increases or decreases in property, property values, and coverage.
- V. The Board approved the following superintendent recommendations as part of a consent agenda:
 - A. Approved the following program and/or student Handbooks for the 2021-2022 school year.
 1. Structured Learning Program
 2. Champaign County MD Program
 - B. Approved the following program Calendars for the 2021-2022 school year.
 1. Mac-a-Cheek South
 - C. Accepted the following resignations effective the end of the 2020-21 school year unless otherwise noted.

1. Carrie Boggs, MD/ED Intervention Specialist.
2. Kyleah Brey, MD/ED Intervention Specialist.
3. Macy Calland, EC Intervention Specialist.
4. Bettye Coil, Paraprofessional.
5. Jordan Gardner, Occupational Therapist.
6. Joanna Hostetler, EC Intervention Specialist.
7. Lindsay Klish, Speech Language Pathologist.
8. Kimberly Lindemer, Paraprofessional.
9. Jennifer Merb, Special Education Supervisor; for purposes of retirement.
10. Lucinda Morgan, ECE Teacher.
11. Caitlyn Mullin, Paraprofessional.
12. Megan Nicholl, Paraprofessional – ED/Autism – As-Needed.
13. Kelsi Noel, Paraprofessional – As-Needed.
14. Honey Rice, MD/ED Intervention Specialist.
15. Melissa Seal, Latchkey Aide.
16. Katie Thien, MD/ED Intervention Specialist.

D. Approved the following contract amendments for the 2021-22 school year.

1. Monika Aune, School Psychologist Supervisor; from 201 days to 215 days.
2. Molly Gribben; from Latchkey Aide to Latchkey Assistant Coordinator and from Level 1 to Level 13 with a \$1,000 position supplemental.
3. Rachel Maynard; from Latchkey Aide to Latchkey Coordinator and from Level 5 to Level 16 with a \$1,500 position supplemental.
4. Jodi Montgomery, Nurse; from 210 hrs to 627 hrs.

E. Employed the following individual(s) for the 2021-2022 school year pending proper licensure and appropriate background check(s).

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|-------------------------|---|
| 1. Alicia Ayers | MD/ED Intervention Specialist |
| 1 year contract | August 1, 2021 |
| 2. Vicki Culp | Program Substitute |
| 1 year contract | August 1, 2021 |
| 3. Michelaine Haerr | Paraprofessional – As-Needed |
| 1 year contract | August 1, 2021 |
| 4. Paige Hamon | MD/ED Intervention Specialist |
| 1 year contract | August 1, 2021 |
| 5. Kimberly Hazelwood | EC Intervention Specialist |
| 1 year contract | August 1, 2021 |
| 6. Makayla Kujawa | MD/ED Intervention Specialist |
| 1 year contract | August 1, 2021 |
| 7. Cecilia Kuss-Shivler | EC Intervention Specialist |
| 1 year contract | August 1, 2021 |
| 8. Brandi Marchese | Paraprofessional – As-Needed |
| 1 year contract | August 1, 2021 |
| 9. Doris Picken | Latchkey Consultant |
| 1 year contract | August 1, 2021 |
| 10. Abigail Schofield | Teacher Supporting School Psychologists |
| 1 year contract | August 1, 2021 |
| 11. Penny VanHorn | Paraprofessional |
| 1 year contract | August 1, 2021 |

- 12. Brooke Zimmer Paraprofessional – ED/Autism – As-Needed
1 year contract August 1, 2021

VI. Approved the following Addendum as part of the Superintendent’s recommendations

- A. Accepted the following resignations effective the end of the 2020-21 school year unless otherwise noted.

- 17. Christopher Stacy, Paraprofessional – ED/Autism – As-Needed.

- B. Rescinded the offer of employment for Lydia Tolbert, FCFC Executive Director.

- C. Employed the following individual(s) for the 2021-2022 school year pending proper licensure and appropriate background check(s).

- 13. Angela Browning EC Intervention Specialist
1 year contract August 1, 2021

- 14. Cynthia Clifton Paraprofessional
2 year contract August 1, 2021

- 15. Madison Risser Paraprofessional
1 year contract August 1, 2021

- 16. Christopher Stacy MD/ED Intervention Specialist
1 year contract August 1, 2021

VII. Salary Review of Superintendent and Treasurer for the 2021-2022 school year.

VIII. The Board entered into an executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Time In: 6:45 PM Time Out: 7:15 PM.

IX. The Board exited executive session and approved a 2% raise of the Superintendent and Treasurer’s salary for the 2021-2022 school year.

X. Vice-President, Jeff Burroughs, presented Ohio Hi-Point Career Center update. He gave an update on the CTC’s “Severance Fund”, their current end of the year cash balance, and an update on the construction program.

XI. Superintendent Discussion Items:

- A. Kaffenbarger indicated that there are still positions to fill for 21-22. Roughly 13 positions, most of which are paraprofessionals, need to be filled before the start of the school year.
- B. Kaffenbarger will provide the Board with the 21-22 superintendent work plan and superintendent profile information at the August Board meeting.
- C. Kaffenbarger discussed the central office staff is busy getting ready for “meeting week” August 9 - 13. There is new staff orientation at 9 AM on August 9th; the opening staff meeting is August 11th at 8:30 AM at Urbana High School’s Auditorium and the first Administrative Team meeting is scheduled for Friday, August 13th. The Board was encouraged to attend both the New Staff Meeting on the 9th and the all staff meeting on August 11th
- D. Kaffenbarger mentioned that front desk administrative assistant, Heather Burris, and Director, Sheilal Roberts have worked together to schedule a “Job Fair” this Wednesday from 4 - 6 PM at the ESC in the training center. It is their hope to fill open positions as well as increase the size of

our substitute pool. Several supervisors will be staffing tables to help potential candidates through the application process.

- E. Kaffenbarger discussed HB 244 and how it will affect our return to school in 21-22. His belief is that we will get “recommendations” from ODH and not “orders.”
- F. Kaffenbarger handed out and discussed changes to Policy 1520, which expands the classification of staff members placed on administrative contracts. This change in policy simply aligns with current practices and incorporates some changes recommended by NEOLA’s legal counsel. It will be recommended for adoption at the August 16th meeting.
- G. Kaffenbarger handed out artifacts for the 20-21 superintendent work plan.

XII. Being no further business to come before the Board the meeting was adjourned.

Next Meeting: August 16, 2021 at 6:00 p.m. at the ESC Board Office in Urbana
September 20, 2021 at 6:00 p.m. at the ESC Board Office in London
October 18, 2021 at 6:00 p.m. at the London Elementary School in Urbana