

UNOFFICIAL SUMMARY OF THE MADISON CHAMPAIGN EDUCATIONAL SERVICE CENTER  
GOVERNING BOARD REGULAR BOARD MEETING

Urbana Board Office

Monday, June 21, 2021

6:00 p.m.

- I. The meeting was called to order at 6:01 PM by Board President Mary Lee Gecowets.
- II. The Board approved the agenda as prepared by the Treasurer, Matthew Ketcham.
- III. The Board approved the following resolution for Superintendent Emmy Beeson who attended to receive a plaque from the Governing Board.
  - A. Recommendation to approve the following resolution honoring Emmy Beeson.

Whereas, Emmy Beeson will be leaving her position as Superintendent of Tolles Career & Technical Center effective July 31, 2021 after 4 years of service; and,

Whereas, Emmy Beeson has serviced the district and the children of Madison County with a high degree of professionalism, always making the education of her students a priority;

Now Therefore, we the Governing Board of the Madison-Champaign Educational Service Center, do hereby recognize Emmy Beeson for her outstanding service to the staff, parents, and especially the students of Tolles Career & Technical Center and the people of Madison County.

Be it Further Resolved, that a copy of this resolution be forever placed in the minutes of the Madison-Champaign Educational Service Center Governing Board on this 21st day of June, 2021.
- IV. Presentation was made by the ESC's Teaching & Learning Department concerning upcoming professional development activities. The Board thanked James Cutlip, Tracy Merica and Melissa Scoville for their work over this past school year and applauded their plan for the 21-22 school year.
- V. The Board entered into an executive session at 6:21 PM to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. The Board exited executive session at 8:07 PM and took the action that follows.
- VI. Board's Recommendation
  - A. The Board affirmed the non-renewal of the teaching contract of Nancy Morris.
- VII. The Board approved the following meeting minutes:
  - A. May 17, 2021 – Regular Meeting
  - B. May 20, 2021 – Special Meeting
- VIII. The Board approved the Treasurer's Report for the month ending May, 2021 as follows:
  - A. Summary of Accounts
  - B. Cash Position Report
  - C. Summary Expenditure Status Report for General Fund
  - D. Revenue Account Summary
  - E. Checks for the Month
  - F. Fiscal Bar Graph Views
  - G. General Fund Revenue & Expenditures by Month – FY21 & FY20
  - H. Accounts Receivable Aging Report

- I. The Board directed the Treasurer to adjust fund balances accordingly (appropriation adjustments, transfers and advances) for the year-end closing June 30, 2021. All necessary adjustments will be reported in the Treasurer’s report at next month’s board meeting.
- J. The Board approved the amended appropriations for FY21. Approval of the amended appropriation will balance the receipts and expenditures for FY21. The final amended appropriations will be reflected in the June minutes.
- K. The Board approved the establishment of temporary appropriations for FY22. This is required in order for the ESC to begin the new fiscal year and to pay bills. It is necessary to adopt temporary appropriations until the final appropriations are approved by the governing board in September. The temporary appropriations will be established at 100% of the amount expended in each fund in FY21
- L. The Board approved the following purchased service contracts.
  - 1. Adriel School, Inc., lease of Yoder Activity Center; \$60,000.00 annually.
  - 2. Bellefontaine City Schools, food service for Mac-a-Cheek; \$1.65 per meal for breakfast and \$4.60 per meal for lunch.
  - 3. Duro-Last Roofing System as installed by Lee’s Roofing and Spouting, Inc, re-roof Mac-a-Cheek building; \$116,223.91.
  - 4. Julian & Grube, Inc., compile financial statements on the cash-basis of accounting; \$2,200 per year for three years.
- M. The Board approved the service contract with St. Patrick School of London, Ohio for the expenditure of Emergency Assistance to Non-Public Schools (EANS) funds.

IX. Resolutions

- A. The Board approved the minutes of the June 4, 2021 meeting of the Champaign County Business Advisory Council.

X. The Board approved the following Superintendent’s recommendations as part of a consent agenda:

- A. Accepted the additions to the Substitute Teacher, Paraprofessional and Nurse Lists for the 2020-2021 school year as presented.
- B. Approved the following payments for mentoring services for the 2020-21 school year.
 

1. Calland, Macy	\$150	9. Kleis, Karen	\$150
2. Core, Sheila	\$150	10. MacDonald, Terri	\$150
3. Cushman, Jeri	\$150	11. Maynard, Kelby	\$900
4. Ferryman, Lori	\$1,750	12. Mentzer, Nannette	\$100
5. Flatter, Traci	\$1,000	13. Montgomery, Stephanie	\$150
6. Gargac, Monica	\$900	14. Ross, Cassie	\$1,200
7. Harvey, Chelsea	\$2,100	15. Smith, Alycia	\$1,650
8. Jones, Tricia	\$300	16. Wilson, Amanda	\$300
- C. Approved the following program and/or student Handbooks for the 2021-2022 school year.
  - 1. Mac-a-Cheek Learning Center
- D. Approved an unpaid leave of absence for Taylor Dixon, Paraprofessional – ED/Autism – As needed, for 10.25 days.
- E. Employed the following individual(s) for the 2020-2021 school year pending proper licensure and appropriate background check(s).

- |                  |               |           |
|------------------|---------------|-----------|
| 1. Carlie Powell | Latchkey Aide | Level 1   |
| 1 year contract  | June 1, 2021  | As-Needed |

F. Approved the following one-year supplemental contract(s) for the 2020-2021 school year.

- | <u>Employee</u>  | <u>Position</u> |
|------------------|-----------------|
| 1. Ashley Barnes | Home Instructor |

G. Accepted the following resignations effective the end of the 2020-21 school year unless otherwise noted.

1. Bailey Allen, EI Coordinator - FCFC; effective June 30, 2021.
2. Miranda Camden, Speech Language Pathologist.
3. Cassandra Hamilton, Paraprofessional – ED/Autism.
4. Amy Oakes, Paraprofessional – As-Needed.
5. Terry Reeder, MD/ED Intervention Specialist; effective June 1, 2021 for the purpose of retirement.
6. Chris Strickland, Paraprofessional – ED/Autism.

H. Amended the following contracts for the 2021-22 school year.

1. Evette Moody, Preservice Coordinator; from 2 year contract to 5 year contract.
2. Jessica Sweeney, Paraprofessional – ED/Autism – As-Needed; from Level 6 to Level 9.

I. Employed the following individual(s) for the 2021-2022 school year pending proper licensure and appropriate background check(s).

- |                   |                             |
|-------------------|-----------------------------|
| 1. Shelby Baker   | Speech Language Pathologist |
| 1 year contract   | August 9, 2021              |
| 2. Miranda Camden | Speech Language Pathologist |
| 1 year contract   | August 1, 2021              |
| 3. Carlie Powell  | Latchkey Aide               |
| 1 year contract   | August 1, 2021              |
| 4. Lydia Tolbert  | FCFC Executive Director     |
| 1 year contract   | July 1, 2021                |

J. Approved the following one-year supplemental contract(s) for the 2020-2021 school year.

- | <u>Employee</u> | <u>Position</u> | <u>Amount</u> |
|-----------------|-----------------|---------------|
| 1. Polly Long   | PBIS Trainer    | Hourly Rate   |

XI. Vice-President, Jeff Burroughs, presented an update from Ohio Hi-Point Career Center. He highlighted the addition of Graham’s new board member, Steve Setty, various policy updates, various contracts issued and the paving of the student parking lot.

XII. Superintendent Discussion Items:

- A. Kaffenbarger indicated that there were a potential of 19 openings that would need filled prior to the start of the 21-22 school year.
- B. He briefly discussed Sub. HB 110 (the budget bill). It is currently in conference committee.
- C. He indicated that Director Sheila Roberts and he would be participating in OPES 2.0 training in August and they would deliver this training to area superintendents in September.
- D. He updated the Board on summer cleaning and maintenance and took time to compliment the work of George VanHorn, Barry McNeely, Jacey Wright and Chris Strickland for their work this past year in keeping the facilities clean and safe.

- E. Kaffenbarger distributed artifacts related to his work plan to the Board including social media analytics, various communications from May and June, results from the staff and partner district satisfaction surveys and goals and action plans for 21-22 based on the satisfaction survey results.

XIII. Being no further business to come before the Board the meeting was dismissed.

Next Meetings:     July 19, 2021 at 6:00 p.m. at the London Elementary School in London  
                          August 16, 2021 at 6:00 p.m. at the ESC Board Office in Urbana  
                          September 20, 2021 at 6:00 p.m. at the London Elementary School in London