

UNOFFICIAL SUMMARY OF THE MADISON CHAMPAIGN EDUCATIONAL SERVICE CENTER  
GOVERNING BOARD REGULAR BOARD MEETING

**Urbana Board Office**

Monday, August 17, 2020

**6:00 p.m.**

- I. The meeting was called to order by Board President, Mary Lee Gecowets at 6:06 pm.
- II. The Board approved the agenda as prepared by the Treasurer.
- III. The Board approved the minutes of the previous regular meeting held on July 20, 2020.
- IV. Treasurer's Report for the month ending July, 2020 was approved as presented below:
  - A. Summary of Accounts
  - B. Cash Position Report
  - C. Summary Expenditure Status Report for General Fund
  - D. Revenue Account Summary
  - E. Checks for the Month
  - F. Fiscal Bar Graph Views
  - G. General Fund Revenue & Expenditures by Month – FY21 & FY20
  - H. Accounts Receivable Aging Report
- I. The Board approved the following purchased service contracts.
  1. Jefferson County ESC, ESC Participation Agreement.
  2. Midwest Regional ESC, Vision Intervention and Orientation & Mobility Services; \$5,377.
  3. Midwest Regional ESC, Vision Intervention Services; \$3,581.
  4. Midwest Regional ESC, Vision Intervention and Orientation & Mobility Services; \$23,743.
- V. The Board approved the following Superintendent's recommendations as part of a consent agenda:
  - A. Approved the initial Substitute Teacher, Paraprofessional and Nurse lists for the 2020-2021 school year as presented.
  - B. Approved the Temporary Emergency COVID-19 Leave Policy (FFCRA).
  - C. Approved the Remote Learning Plan for the Madison-Champaign ESC for the 2020-2021 school year.
  - D. Approved the 2020-21 Handbook for the Madison County Preschool program and the Champaign County Preschool program.
  - E. Accepted the following resignations effective the end of the 2019-20 school year unless otherwise noted.
    1. Nathan Anderson, Paraprofessional – ED/Autism – As-Needed.
    2. Debra Ballard, Paraprofessional – ED/Autism; for the purpose of retirement.
    3. Ashley Barnes, Paraprofessional – ED/Autism – As-Needed.
    4. Nancy Boggles-Gruman, Paraprofessional – ED/Autism – As-Needed.
    5. Mary Crable, Paraprofessional.
    6. Jessica Evans, Paraprofessional – As-Needed.
    7. Melissa Fortney, Paraprofessional – As-Needed.
    8. Diane Fulton, Paraprofessional – ED/Autism – As-Needed.
    9. Shelby Havens, Paraprofessional – ED/Autism.
    10. Monica Hurley, Paraprofessional – As-Needed.
    11. Ashlea Leandro, Paraprofessional – As-Needed.
    12. Amber LeValley, Administrative Assistant.

13. Kevin LeValley, Job Coach.
14. Sharon Roberts, Paraprofessional – As-Needed.
15. Shelby Ropp, Paraprofessional – ED/Autism – As-Needed.
16. Cassandra Ross, MD/ED Intervention Specialist.
17. Lauren Tullis, Gifted Intervention Specialist.
18. Monica Williams, Paraprofessional - ED/Autism.

F. Amended the following contracts for the 2020-2021 school year.

1. Vicky Culp; from Paraprofessional – ED/Autism – As-Needed to Paraprofessional – As-Needed.
2. Erin Groom; from Paraprofessional – As-Needed to Paraprofessional – ED/Autism – As-Needed.
3. Heather Newkirk; from Paraprofessional – As-Needed to Paraprofessional.
4. Michele Roberts; from 167 days to 147 days.
5. Mark Townsley, Teacher; from 134 days to 184 days.
6. Kelsey Wallace-Anderson; from MD/ED Intervention Specialist to Substitute Intervention Specialist.

G. Employed the following individual(s) for the 2020-2021 school year pending proper licensure and appropriate background check(s).

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| 1. Melinda Adkins     | Paraprofessional – ED/Autism             |
| 1 year contract       | August 12, 2020                          |
| 2. Ashley Barnes      | Substitute Intervention Specialist       |
| 1 year contract       | August 14, 2020                          |
| 3. Kellsie Brooks     | Paraprofessional – As-Needed             |
| 1 year contract       | August 12, 2020                          |
| 4. Cari Burchwell     | Paraprofessional                         |
| 1 year contract       | August 14, 2010                          |
| 5. Lena Darlington    | Latchkey Aide                            |
| 1 year contract       | August 19, 2020                          |
| 6. Cassandra Hamilton | Paraprofessional – ED/Autism             |
| 1 year contract       | August 12, 2020                          |
| 7. Andrea Hart        | Paraprofessional – ED/Autism – As-Needed |
| 1 year contract       | August 12, 2020                          |
| 8. Nicholas Howell    | Payroll/Benefits Specialist              |
| 1 year contract       | August 3, 2020                           |
| 9. Jeremiah King      | Paraprofessional – ED/Autism – As-Needed |
| 1 year contract       | August 12, 2020                          |
| 10. Betsy Markley     | Paraprofessional – ED/Autism             |
| 1 year contract       | August 12, 2020                          |
| 11. Taylor Massie     | Paraprofessional – ED/Autism             |
| 1 year contract       | August 12, 2020                          |
| 12. Jennifer Masters  | Latchkey Aide                            |
| 1 year contract       | August 19, 2020                          |
| 13. Barry McNeely     | Custodian                                |
| 1 year contract       | August 14, 2020                          |
| 14. Baylie Miller     | Latchkey Aide                            |
| 1 year contract       | August 3, 2020                           |
| 15. Brittany Mills    | Paraprofessional – ED/Autism – As-Needed |
| 1 year contract       | August 12, 2020                          |
| 16. Susan Morris      | Paraprofessional                         |
| 1 year contract       | August 14, 2020                          |
| 17. Caitlyn Mullin    | Paraprofessional                         |
| 1 year contract       | August 14, 2020                          |

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| 18. JaShawn Payne    | Paraprofessional – ED/Autism – As-Needed |
| 1 year contract      | August 14, 2020                          |
| 19. Amanda Purtee    | Paraprofessional – As-Needed             |
| 1 year contract      | August 12, 2020                          |
| 20. Cassandra Ross   | Mentor                                   |
| 1 year contract      | August 1, 2020                           |
| 21. Molly Schmidt    | MD/ED Intervention Specialist            |
| 1 year contract      | August 12, 2020                          |
| 22. Lydia Tolbert    | FCFC Executive Director                  |
| 1 year contract      | October 1, 2020                          |
| 23. Marlene Toops    | Paraprofessional – ED/Autism – As-Needed |
| 1 year contract      | August 12, 2020                          |
| 24. Danni Vidakovich | Paraprofessional – As-Needed             |
| 1 year contract      | August 12, 2020                          |
| 25. Pam Wilkins      | Paraprofessional – As-Needed             |
| 1 year contract      | August 12, 2020                          |
| 26. Alysia Yager     | Paraprofessional – As-Needed             |
| 1 year contract      | August 12, 2020                          |

VI. Ohio Hi-Point Career Center update: Mr. Jeff Burroughs discussed the investments of OHP and discussed the progress on the construction project.

VII. Superintendent Discussion Items:

- A. Kaffenbarger reported that the opening day meeting went well. He thanked the central office staff for the extra time and effort they to set up for the program. He also thanked Urbana City Schools Superintendent Charles Thiel and his staff for accommodating them in the UHS Auditorium.
- B. Kaffenbarger presented his work plan for the next two years.
- C. Kaffenbarger handed out policy revisions, additions and deletions for the Board to consider for the September meeting. He explained the detail involved in the new Title IX Policy, which needs to pass to comply with recent changes in federal law.
- D. Kaffenbarger discussed the start-up schedule for the school districts and the CTCs in both counties and their mode of education as they open their doors.
- E. He briefly discussed the extra measures that will be in place in the ESC stand-alone facilities as the ESC begins to open facilities for students and staff.
- F. Kaffenbarger discussed potential site changes for Bodey Circle classes.
- G. He also discussed the distribution of the masks donated by FEMA to each of our districts.

VIII. Being no further business to come before the Board the meeting adjourned.

Next Meetings:      September 21, 2020 at 6:00 p.m. at the London Elementary School in London in the Maker Space  
                                  October 19, 2020 at 6:00 p.m. at the ESC Board Office in Urbana  
                                  November 16, 2020 at 6:00 p.m. at the London Elementary School in London in the Maker Space