

UNOFFICIAL SUMMARY OF THE MADISON CHAMPAIGN EDUCATIONAL SERVICE CENTER
GOVERNING BOARD REGULAR BOARD MEETING

London Elementary School

Monday, July 20, 2020

6:00 p.m.

- I. Board President, Mary Lee Gecowets at 6:06 PM, called the meeting to order.
- II. The Board approved the agenda as prepared and amended.
- III. The Board approved the previous minutes of the June 15, 2020 regular meeting.
- IV. The Board approved the Treasurer's report for the month ending June, 2020 as follows:
 - A. Summary of Accounts
 - B. Cash Position Report
 - C. Summary Expenditure Status Report for General Fund
 - D. Revenue Account Summary
 - E. Checks for the Month
 - F. Fiscal Bar Graph Views
 - G. General Fund Revenue & Expenditures by Month – FY20 & FY19
 - H. Accounts Receivable Aging Report
- I. The Board approved the following purchased service contracts.
 1. Bellefontaine City Schools, Food Service for Mac-a-Cheek; \$1.65 per meal for breakfast and \$4.60 per meal for lunch.
 2. Primary Care Nursing Services, Inc., Nursing Services; \$55.00 per hour.
- V. The Board entered into an executive session at 6:20 PM to consider the employment and/or compensation of employees. The Board came out of executive session at 7:00 PM and took no action related to the session.
- VI. Resolutions
 - A. The Board approved the minutes of the July 8, 2020 meeting of the Madison County Business Advisory Council.
 - B. The Board approved the Lease-Purchase Resolution authorizing the Governing Board of the Madison-Champaign Educational Service Center to enter into a base lease of Educational Service Center facilities, and lease of the same back to such Governing Board, for purpose of constructing, improving, furnishing and equipping Educational Service Center facilities, acquiring real property, and improving the sites thereof; and approving the execution of a base lease and lease-purchase agreement and other documents relating thereto; and approving related matters.
 - C. The Board approved a written post-issuance compliance policy in connection with the issuance of tax-exempt and tax-preferred obligations by the Educational Service Center.
- VII. The Board approved the following Superintendent's recommendations as part of a consent agenda:
 - A. Approve the following policy revisions and additions:

<u>Policy #</u>	<u>Title</u>
1. 1415 / 4415 (New)	Severance Pay
2. 3415 (Revised)	Severance Pay
3. 1540 (Revised)	Suspension of Administrative Contracts
4. 3220 (Revised)	Standards-Based Teacher Evaluation

- B. Approved the following handbooks for 2020-21 school year.
1. Champaign County Low Incidence Program
 2. Mac-a-Cheek
 3. Mac-a-Cheek South
 4. Madison County ED/MD Program
- C. Accepted the following resignations effective the end of the 2019-20 school year unless otherwise noted.
1. Graham Davis, Payroll/Benefits Specialist.
 2. Montana Morris, Latchkey Aide.
 3. Zach Thomas, Paraprofessional – As-Needed.
- D. Amended the following contracts beginning with the 2020-2021 school year.
1. Laura “Nikki” Steele, Speech Language Pathologist; from 184 days to 120 days per employee’s request.
 2. Ashley Carey; from Administrative Assistant to Executive Administrative Assistant.
 3. Donna Stelzer, OAPSA Executive Director; from \$18,000 to \$22,500.
- E. Employed the following individual(s) for the 2020-2021 school year pending proper licensure and appropriate background check(s).
- | | |
|---------------------------|-------------------------------|
| 1. Ashley Bebout | Para – ED/Autism – As-Needed |
| 1 year contract | August 14, 2020 |
| 2. Angela Browning | EC Intervention Specialist |
| 1 year contract | August 14, 2020 |
| 3. Amy Doggett | Paraprofessional – ED/Autism |
| 1 year contract | August 12, 2020 |
| 4. Chelsea Harvey | ED/MD Intervention Specialist |
| 1 year contract | August 12, 2020 |
| 5. Nancy Morris | EC Intervention Specialist |
| 1 year contract | August 14, 2020 |
| 6. Amber Mosbacker | ED/MD Intervention Specialist |
| 1 year contract | August 12, 2020 |
| 7. Nicole Pinyerd | Para – ED/Autism – As-Needed |
| 1 year contract | August 12, 2020 |
| 8. Honey “Nikki” Rice | ED/MD Intervention Specialist |
| 1 year contract | August 7, 2020 |
| 9. Jessica Schollenberger | ED/MD Intervention Specialist |
| 1 year contract | August 12, 2020 |
| 10. Lauren Selmek | EC Intervention Specialist |
| 1 year contract | August 14, 2020 |
| 11. Preston Sheilds | Para – ED/Autism – As-Needed |
| 1 year contract | August 12, 2020 |
| 12. Anna Woos | Speech Language Pathologist |
| 1 year contract | August 3, 2020 |
- F. Approved the following one-year supplemental contract(s) for the 2020-2021 school year.

- | <u>Employee</u> | <u>Position</u> |
|--------------------|------------------------------|
| 1. Amber Mosbacker | Autism Position Supplemental |

VIII. Board Vice-President, Mr. Jeff Burroughs, gave Ohio Hi-Point Career Center update. His summary addressed the concern of continued higher than expected bids for the construction project. He also discussed the change from a Blended Learning Plan to a Remote Learning Plan.

IX. Superintendent Discussion Items:

- A. Kaffenbarger reported that the ESC currently has 3 openings listed on our website that need to be filled before the start of the school year. This does not include several paraprofessional openings we have for some of our high needs programs such as low incidence.
- B. Kaffenbarger indicated that the staff is working on developing the reopening plans for our ESC facilities for August. The needed PPE has been ordered but he stated that there is some specialized equipment needed for our main facility that is being priced.
- C. Kaffenbarger thanked Heather Burris, front desk administrative assistant, who headed up the PPE project on behalf of our client districts and the ESC programs. She spent a great deal of time with various vendors to secure the absolute best price possible. By ordering many of these hard-to-get products in bulk, she was able to save our districts money.
- D. Kaffenbarger indicated that no decision has been made regarding the Opening Staff meeting. The ESC leadership team is still evaluating options.
- E. Kaffenbarger handed out superintendent work plan goals for the next two school years. These goals will not be used as the agency goals.
- F. Kaffenbarger presented the final set of artifacts for his 19-20 work plan.

X. Being no further business to come before the Board the meeting was adjourned.

Next Meetings: August 17, 2020 at 6:00 p.m. at the ESC Board Office in Urbana
 September 21, 2020 at 6:00 p.m. at the London Elementary School in London
 October 19, 2020 at 6:00 p.m. at the ESC Board Office in Urbana