



Ohio Department of Education Pupil Transportation



To: Evette Moody, West Region Preservice Instructor  
Madison-Champaign ESC - Attn: Preservice Department

### Ohio Preservice School Bus Driver Training Enrollment Form

Please fax or email enrollment forms to Ashley Carey fax: 937-652-2221 | [ashley.carey@mccesc.org](mailto:ashley.carey@mccesc.org)

Date: \_\_\_\_\_

New Driver \$85.00 | Recert Driver \$60.00

From: \_\_\_\_\_ of \_\_\_\_\_  
(Transportation Supervisor) (School District)

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

The following drivers are to attend the \_\_\_\_\_ County Class On \_\_\_\_\_  
(Dates)

#### New Drivers (Days 1, 2, 3, 4)

#### Recertification Drivers (Days 2, 3, 4)

\_\_\_\_\_  
\_\_\_\_\_  
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#### Payment Options:

- Pay with credit card by contacting going to [mccesc.org](http://mccesc.org) – there is a 3% transaction fee for credit card payments.
- Pay by check or money order. Checks made payable to: Madison-Champaign ESC or send payment to class with the driver.
- Bill district with or without Purchase Order #. If using a purchase order #, please provide that number here: \_\_\_\_\_

#### Class Policies:

- ✓ Drivers MUST attend the first day of class- that is a Monday for new drivers and a Tuesday for recert drivers. Drivers who arrive at a class without having attended the first day WILL NOT be admitted unless making up a day from a previous class.
- ✓ All classes are Monday through Thursday
- ✓ Class Registration forms not received 2 business days prior to class will not be accepted.
- ✓ Cancellations not received 2 business days prior to class will be filled in FULL for the class- this includes no shows.
- ✓ Drivers will not be permitted in class if they are not pre-registered
- ✓ The school district sending the driver to class is responsible for class fees unless otherwise stated by the district itself.

