

# MAC-A-CHEEK LEARNING CENTER

1130 W. Sandusky Avenue Bellefontaine, Ohio 43311  
Phone: 937-404-1263 Fax: 937-292-7035

Dr. Daniel Kaffenbarger  
Superintendent

Mary Mitchell  
Principal

## ACCEPTABLE USE POLICY 2019-2020 School Year

The Ma-A-Cheek Learning Center has a computer network connected to the Internet for the benefit of students and staff. This network must be used for education purposes only. All users are expected to act in a spirit of mutual respect and cooperation, while adhering to the regulations for computer network/internet use. **All computers, at all times, are considered to be connected to the network.** The school reserves the right to monitor, under appropriate conditions, all data contained in the system to protect the integrity of the system and to insure compliance with the policies, rules and regulations governing the use of its computer system. There is no implied right to privacy for students when using school equipment.

### YOUR RESPONSIBILITIES:

- Your access to the network is a privilege, not a right. You may not impose yourself on others, access private files, attempt to break the security system, or use computer supplies frivolously.
- The use of the network is a privilege that may be revoked by the school at any time for abusive conduct. Such conduct would include, but is not limited to, the placing of unlawful information on or through the computer system and the use of obscene, abusive, harassing or otherwise objectionable language or images in either public or private files or messages.
- Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy files of another user, software or equipment.
- Any use of the network to facilitate illegal activity is prohibited.
- Any use of the network for product advertisement and/or commercial transactions is prohibited.
- Users shall not intentionally seek information on, obtain copies of or modify files, other data or passwords belonging to other users, or misrepresent other users on the network.
- Do not reveal personal information or arrange a personal meeting over the Internet.
- The computers, computer network and Internet may be used for educational purposes only. (this does not include e-mail, chat rooms, games, etc.)
- Users will not visit inappropriate Internet sites, which are controversial or offensive and are not related to an assignment.
- Users may not engage in abusive or improper use of computer resources. This includes but is not limited to, misuse of system, tampering with equipment and/or software/data, downloading files and the introduction of viruses to the system. Users may not use, possess and/or load bootleg software. (Bootleg software means any software that has been downloaded or other wise in the user's possession without the appropriate registration of the software, including the payment of any fees owed the software owner.)
- Students violating this policy, such that computer network privileges are provoked, may also be subjected to discipline as determined by the administration.

I have read the policies contained within the handbook and understand my student's rights and responsibilities related to acceptable use of school technology.

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Parent Signature

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Student signature