

UNOFFICIAL SUMMARY OF THE MADISON CHAMPAIGN EDUCATIONAL SERVICE CENTER
GOVERNING BOARD REGULAR BOARD MEETING

London Elementary School

Monday, August 19, 2019

6:00 p.m.

- I. The meeting was called to order at 6:05 pm by Board President, Mary Lee Gecowets
- II. The Board recognized visitors: Special Education Supervisor, Johannah Dunham and Director Sheila Roberts
- III. The Board approved the agenda as prepared/amended.
- IV. The Board approved the minutes of the July 22, 2019 – Regular Meeting
- V. The Board approved the Treasurer’s report for the month ending July, 2019 as follows:
 - A. Summary of Accounts
 - B. Financial Report by Fund
 - C. Revenue Account Summary
 - D. Reduction of Expenditures
 - E. Checks for the Month
 - F. Fiscal Bar Graph Views
 - G. General Fund Revenue & Expenditures by Month – FY20 & FY19
 - H. Accounts Receivable Aging Report
 - I. The Board approved the following purchased service contracts.
 1. Deborah Campbell, Professional Development; \$10,000.
 2. Primary Care Nursing, Nursing Services; \$55.00/hr.
 3. Lee’s Roofing & Spouting, Roofing Services for Mac-a-Cheek; \$25,010.00.
- VI. The Board approved the following items Superintendent’s recommendations as part of a consent agenda:
 - A. Accepted the additions to the Substitute Teacher, Paraprofessional and Nurse lists for the 2019-2020 school year as presented.
 - B. Approved the following program Handbooks for the 2019-2020 school year.
 1. Champaign County Preschool Parent Handbook
 - C. Terminated the contract of Alexandra Bellingar, Paraprofessional – ED/Autism, for the 2019-2020 school year for failure to report to work and job abandonment.
 - D. Accepted the following resignations effective the end of the 2018-19 school year unless otherwise noted.
 1. Jennie Collins, Paraprofessional – As-Needed.
 2. Dawnetta Downer, Paraprofessional – ED/Autism – As-Needed.
 3. Johannah Dunham, MD/ED Intervention Specialist and Special Ed Coordinator.
 4. Stephanie Newland, Program Coordinator – FCFC; effective August 14, 2019.
 5. Cheryl Rexroth, Paraprofessional, for the purpose of retirement.
 6. Amy Westfall, Paraprofessional – As-Needed.
 7. Leah Yutzy, Paraprofessional – As-Needed.
 - E. Amended the following contracts beginning with the 2019-2020 school year.
 1. Nathan Anderson, from Paraprofessional – As-Needed to Paraprofessional – ED/Autism – As-Needed.

2. Beau Clay; from Paraprofessional – As-Needed, Level 5, to Paraprofessional.
 3. William Courant, Physical Therapist Assistant; from 152 days to As-Needed per employee’s request.
 4. Jeanette Ewing, Occupational Therapy Assistant; from Level 21 to \$45.35 per hour.
 5. Tricia Honeycutt, Physical Therapist; from 93 days to 38 days per employee’s request.
 6. Christina Kleismit; from Paraprofessional – As-Needed to Paraprofessional.
 7. Ashlea Leandro, Paraprofessional
 8. Katina Lebo, Program Substitute; from long term sub rate to \$26,000 per year.
 9. Taylor Mcgonigle, Latchkey Aide; from Level 6 to Level 7.
 10. Melinda Monteith; from Paraprofessional at Level 21 to Program Substitute at \$26,000 per year.
 11. Michele Roberts, Gifted Supervisor; from 191 days to 167 days per employee’s request.
 12. Chelsey Stockwell; from Paraprofessional – As-Needed, Level 4, to Paraprofessional – ED/Autism – As-Needed, Level 3.
 13. George Van Horn, Building Maintenance/Custodian; from 255 days to 260 days.
 14. Mollie Verdier, Occupational Therapist Assistant; from 134 days to 116 days per employee’s request.
- F. Approved the compensation of \$100.00 per person for perfect attendance during the 2018-2019 school year for the following employees.
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| 1. Jordan Gardner | 5. Megan Thompson |
| 2. Maribeth Gregg | 6. George VanHorn |
| 3. Tisha Kauffman | 7. Thad McGehee |
| 4. Kayla Samples | 8. Susan Reames |
- G. Employed the following individual(s) for the 2019-2020 school year pending proper licensure and appropriate background check(s).
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| 1. Rebecca Baker | Paraprofessional – As-Needed |
| 1-year contract | August 16, 2019 |
| 2. Karla Berry | Paraprofessional – As-Needed |
| 1-year contract | August 9, 2019 |
| 3. Paige Class | Nurse – As-Needed |
| 1-year contract | August 21, 2019 |
| 4. Graham Davis | Payroll/Benefits Specialist |
| 1-year contract | August 5, 2019 |
| 5. Johannah Dunham | Special Ed Coordinator |
| 2-year contract | August 1, 2019 |
| 6. Lindsay Green | Latchkey Aide |
| 1-year contract | July 30, 2019 |
| 7. Molly Hess | Speech Language Pathologist |
| 1-year contract | August 1, 2019 |
| 8. Tina Kerns | Paraprofessional – As-Needed |
| 1-year contract | August 1, 2019 |
| 9. Caitlyn Mullin | EC Intervention Specialist |
| 1-year contract | August 1, 2019 |
| 10. Shelby Masters | Paraprofessional |
| 1-year contract | August 1, 2019 |
| 11. Tamara Newell | Lunch Coverage |
| 1-year contract | August 1, 2019 |
| 12. Jennifer Noriega | Paraprofessional – As-Needed |
| 1-year contract | August 1, 2019 |
| 13. Candace O’Bryan | Paraprofessional – As-Needed |
| 1-year contract | August 16, 2019 |
| 14. Erica Ryan | EC Intervention Specialist |

15. Susan Schuster	1-year contract	August 1, 2019	Paraprofessional – As-Needed
16. Betsy Van Hose	1-year contract	August 1, 2019	Paraprofessional – ED/Autism
17. Adrienne Chantal Weldon	1-year contract	August 1, 2019	Paraprofessional – As-Needed
18. Anna Whetstone	1-year contract	August 1, 2019	Paraprofessional – As-Needed

H. Approved the following one-year supplemental contract(s) for the 2019-2020 school year.

<u>Employee</u>	<u>Position</u>	<u>Amount</u>
1. Chasity Gregorek	Program Support	\$3,894.48

VII. Ohio Hi-Point Career Center update was presented by Board Vice-President, Mr. Jeff Burroughs. Jeff talked about the investment workshop that Board members were invited to attend related to the ongoing building project at OHP.

VIII. Superintendent Discussion Items:

- A. Kaffenbarger indicated the agency had the busiest hiring season in late July and August that he has experienced in his time with the ESC.
- B. With the passage of Am. HB 166 (the budget bill) there was language included that excluded school districts from bidding services provided by their ESC. In addition, Kaffenbarger received a message from Congressman Jim Jordan’s office that the USDOE sees that their policy has created an issue in Ohio and they are going to “hopefully” assist in correcting this issue with some definitive guidance. Kaffenbarger was pleased that our extra advocacy efforts may have a positive impact on this whole procurement issue for all school districts and ESCs in Ohio.
- C. Kaffenbarger reported the ESC had a positive kick-off to the school year on the 9th of August. He complemented the central office staff for their excellent job in organizing the day. He also extended a big thanks to Urbana City Schools for accommodating nearly 300 employees in their PreK-8 facility. Kaffenbarger indicated that he did announce, as part of our revamped communication plan, a monthly Superintendent Newsletter for staff and the inclusion of two virtual staff meetings which will be held in December and March.
- D. Classroom visit days have been scheduled. Sheila Roberts and Kaffenbarger will get out to all of our classrooms at least twice this year and possibly a third date. Those visits are scheduled for September and January with tentative dates in April. Because of the number and location of our classrooms these visitation dates occur over two full days. Kaffenbarger indicated that he and Director Roberts visited all of the ESC facilities and checked on maintenance/renovation progress the first week of August. He reported to the Board that George Vanhorn, John Bennett and our seasonal helper Nick Howell have done a phenomenal job getting nearly 80,000 square feet of buildings ready for school. This included a major renovation at the new Mac South which the Board toured after the meeting concluded.
- E. Kaffenbarger met with the new Dean of the College of Education at Urbana University on Monday: Dr. Denver Fowler. He is anxious to continue and expand the relationship with the ESC which was started by Dr. Craig Meredith.
- F. Kaffenbarger handed out the superintendent work plan for the 2019-2020 school year. Two of the goals will go across multiple years. Two of the goals are continuations of work that started last year or in the case of program/service evaluation started 5 years ago.

- G. The Board agreed to move the September Board meeting to the 23rd to accommodate Superintendent Kaffenbarger and Treasurer Ketcham's attendance at the annual Fall OESCA Conference.
- H. Kaffenbarger indicated that the ESC's IT provider, ProStratus, will present at the September Board Meeting. WOCO will be making a presentation at the October Board meeting.
- I. Kaffenbarger presented the BACK goals from Madison County. These goals and action steps were developed by David Kell, the CIC/Chamber Director in Madison County. He has sent them out to all BAC members requesting feedback.
- J. The Board determined they will be attending the Capital Conference in November. They will also be recognizing a Madison County official at the OESCA Brunch on Monday, November 11th.

IX. Being no further business to come before the Board the meeting was adjourned.

Next Meetings: **September 23, 2019 at 6:00 p.m. at the ESC Board office in Urbana (Note this date was changed by the Board)**
October 21, 2019 at 6:00 p.m. at the London Elementary School in London
November 18, 2019 at 6:00 p.m. at the ESC Board office in Urbana