

UNOFFICIAL SUMMARY OF THE MADISON CHAMPAIGN EDUCATIONAL SERVICE CENTER
GOVERNING BOARD REGULAR BOARD MEETING

Urbana Board Office

Monday, May 20, 2019

6:00 p.m.

- I. The meeting was called to order by Board President, Mary Lee Gecowets at 6:08 PM
- II. Donna Stelzer, Director of the School Psychology Department made a presentation on the growth and future of the school psychology department. She explained the work that she has been doing at the state level.
- III. The Board approved the agenda as presented by the Treasurer.
- IV. The Board approved with some changes the minutes of the April 15, 2019 regular meeting.
- V. The Board approved the Treasurer's Report for the month ending April, 2019 as follows:
 - A. Summary of Accounts
 - B. Financial Report by Fund
 - C. Revenue Account Summary
 - D. Reduction of Expenditures
 - E. Checks for the Month
 - F. Fiscal Bar Graph Views
 - G. General Fund Revenue & Expenditures by Month – FY19 & FY18
 - H. Accounts Receivable Aging Report
- I. The Board approved the following purchased service contracts.
 1. McGown & Marklin Co, LPA, School Law Hotline Agreement; 5 hours pro bono.
 2. Southern Ohio ESC, Professional Development; \$600.00 per day plus mileage.
 3. Esther Witmer, Counseling Services at Mac-a-Cheek; \$35 per hour.
- VI. Resolutions
 - A. The Board approved the following Service Agreements for FY2020.

1. Graham Local Schools	6. Mechanicsburg Exempted Village Schools
2. Jefferson Local Schools	7. Triad Local Schools
3. Jonathan Local Schools	8. Urbana City Schools
4. London City Schools	9. West Liberty-Salem Local Schools
5. Madison-Plains Local Schools	
 - B. The Board revised the 2019-20 salary schedules to include Latchkey Director on the same pay schedule as the Payroll/Benefits Specialist and Executive Administrative Assistant.
 - C. The Board approved the minutes of the April 10, 2019 meeting of the Madison County Business Advisory Council.
 - D. The Board approved increasing the share of dental and vision insurance paid by the Board to 75% beginning with the 2019-2020 school year.
 - E. The Board changed the amount of term life insurance provided to employees beginning July 1, 2019 to the following.
 1. Administration - \$80,000
 2. Certified and STRS covered employees - \$50,000

3. Classified - \$30,000

F. The Board approved participation in the 2019-20 Ohio Teacher Evaluation System Pilot program.

VII. The Board entered into an executive session to consider the employment and/or compensation of employees @ 7:35 pm. The Board exited Executive Session at 8:35 pm and pulled Items D16 and F2 from the Consent agenda. They requested additional information from the fiscal department and will revisit both items at the June 17th regular meeting.

VIII. The Board approved the following Superintendent's recommendations as part of a consent agenda (with the exception of the two items related to the Executive Session.

A. Accepted the updates to the Substitute Teacher, Paraprofessional and Nurse lists for the 2018-2019 school year as presented.

B. Amended the following contracts for the 2018-2019 school year.

1. Brittany Morgan, Transition Coordinator; from 26 days to 22 days at the employee's request.

C. Employed the following individual(s) for the 2018-2019 school year pending proper licensure and appropriate background check(s).

1. Marissa Imondi	Grant Assistant
1 year contract	April 29, 2019

D. Accepted the following resignations effective the end of the 2018-19 school year unless otherwise noted.

1. D. Steve Allen, Grant Writer.
2. Sara Anthony, School Psychologist.
3. Emily Baker, MD/ED Intervention Specialist.
4. Rebecca Baker, Paraprofessional – As-Needed.
5. Coleen Brown, Teacher Supporting School Psychologist.
6. Nancy Carey, Occupational Therapist.
7. Macie Cayot, MD/ED Intervention Specialist.
8. Shelby Harris, Paraprofessional - ED/Autism.
9. Erin Honaker, Paraprofessional.
10. Joanna Howley, Paraprofessional – As-Needed.
11. Brittany Morgan, Transition Coordinator.
12. Nicole Nerderman, Gifted Intervention Specialist.
13. Jessica Nieman, MD/ED Intervention Specialist.
14. Carolyn O'Donnell, Autism Specialist.
15. Lindsay Phoenix, EC Intervention Specialist.
16. Andrew Sanford, Payroll/Benefits Specialist.
17. Jessica Sweeney, Clerical Support Staff.
18. Caitlyn Tipple, School Psychologist Intern.
19. Victoria Wildman, Program Substitute Teacher.
20. Amanda Wilson, MD/ED Intervention Specialist.

E. Approved the following program Calendars for the 2019-2020 school year.

1. Madison-Champaign ESC Central Office
2. MAC South

F. Employed the following individual(s) for the 2019-2020 school year pending proper licensure and appropriate background check(s).

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| 1. Jamie Finney | MD/ED Intervention Specialist | Level 5 |
| 1 year contract | August 1, 2019 | 184 days |
| 2. Andrew Sanford | Assistant Treasurer | Level 6 |
| 2 year contract | August 1, 2019 | 260 days |
| 3. Donna Stelzer | OAPSA Executive Director | \$18,000 |
| 1 year contract | June 1, 2019 | 196 days |
| 4. Margaret Wehner | Speech-Language Pathologist | Level 10 |
| 1 year contract | August 7, 2019 | 184 days |

G. Amended the following contracts beginning with the 2019-2020 school year.

- Monika Aune, School Psychologist; from 160 days at Step 12 to 130 days at Level 18 at the employee's request.
- Tricia Jones, Speech Language Pathologist; from 184 days to 148 days at the employee's request.
- Monica Williams, Paraprofessional – ED/Autism; from 35 hrs/wk to 30.5 hrs/wk at the employee's request.

H. Employed the following individual(s) on administrative contracts for the 2019-2020 school year pending proper certification and mandated background check(s).

<u>Employee</u>	<u>Position</u>	<u>Days</u>	<u>Length</u>
Moody, Evette	Preservice Coordinator/Supervisor	225	2 Year
Pizner, Lydia	Supervisor – Preschool	45	1 Year

I. Employed the following individual(s) on certified contracts for the 2019-2020 school year pending proper certification and mandated background check(s).

<u>Employee</u>	<u>Position</u>	<u>Days</u>	<u>Length</u>
Allen, Steve	Strategic Planning Services	As-Needed	1 Year
Ackerman, Kristen	Speech Language Pathologist	148	5 Year
Bailey, Karen	MD/ED Intervention Specialist	125	1 Year
Bechtel, Kenzie	EC Education Teacher	184	2 Year
Beck, Sharon	School Psychologist - As Needed	As-Needed	1 Year
Bennett, Betty	MD/ED Intervention Specialist	184	5 Year
Berning, Michele	School Psychologist - As Needed	As-Needed	1 Year
Branham, Kelly	EC Intervention Specialist	184	2 Year
Brey, Kyleah	MD/ED Intervention Specialist	184	2 Year
Brown, Sarah	Occupational Therapist-As Needed	As-Needed	1 Year
Calland, Macy	EC Intervention Specialist	184	1 Year
Camden, Miranda	Speech Language Pathologist	184	1 Year
Clear, Joseph	APE Teacher	60	2 Year
Core, Sheila	School Psychologist	204	2 Year
Daniels, Jerry	PE Teacher	184-4 hrs/day	1 Year
Davis, Emily	MD/ED Intervention Specialist	184	1 Year
DiVincenzo, Carrie	MD/ED Intervention Specialist	184	1 Year
Dunham, Johannah	Special Ed Coordinator	As-Needed	1 Year
Flatter, Traci	MD/ED Intervention Specialist	184	1 Year

Freeh, Kelly	Intervention Specialist	184	5 Year
Freshour, Taylor	EC Intervention Specialist	184	1 Year
Gargac, Monica	ELL Teacher	As-Needed	1 Year
Gates, Bryan	MD/ED Intervention Specialist	184	5 Year
Glaizer, Vicki	School Psychologist	194	1 Year
Graham, Mackenzie	Speech Language Pathologist-As Needed	As-Needed	1 Year
Hall-Hemminger, Jennifer	MD/ED Intervention Specialist	184	2 Year
Hayes, Kimberly	Physical Education Teacher	90 hrs	1 Year
Hefner, Curt	School Psychologist - As Needed	As-Needed	1 Year
Hiatt, Sara	School Psychologist	204	1 Year
Hickman, Krista	School Psychologist	As-Needed	1 Year
King, Denise	MD/ED Intervention Specialist	184	1 Year
Lebo, Katina	Program Substitute	As-Needed	1 Year
Leher, Phyllis	Speech Language Pathologist-As Needed	As-Needed	1 Year
Major, Jane	Speech Language Pathologist-As Needed	As-Needed	1 Year
Mitter, Lorie	School Psychologist	81	1 Year
Montgomery, Stephanie	School Psychologist	163	5 Year
Morgan, Brittany	Intervention Specialist	As-Needed	1 Year
Orndorf, Laura	MD/ED Intervention Specialist	184	1 Year
Patterson, Stacey	EC Education Teacher	184	2 Year
Picken, Doris	Head Latchkey Aide	As-Needed	1 Year
Pizner, Lydia	Transition Coordinator	90	1 Year
Prohaska, Danielle	School Comparison Services	As-Needed	1 Year
Richards, Sade	Teacher Supporting School Psychologists	212	1 Year
Riley, Kathy	Occupational Therapist	120	1 Year
Ryno Vrabel, Maryanne	School Psychologist - As Needed	As-Needed	1 Year
Sine, Melissa	EC Education Teacher	184	2 Year
Sisson, Dorothy	School Psychologist	191	2 Year
Thien, Katie	MD/ED Intervention Specialist	184	2 Year
Thompson, Megan	EC Intervention Specialist	184	1 Year
Townsley, Lorraine	School Nurse	184	5 Year
Townsley, Mark	Career Education Teacher	134	2 Year
Young, Kat	School Psychologist	204	1 Year

J. Employed the following individual(s) on classified contracts for the 2019-2020 school year pending proper certification and mandated background check(s).

<u>Employee</u>	<u>Position</u>	<u>Days</u>	<u>Length</u>
Anderson, Nathan	Paraprofessional - As Needed	As-Needed	1 Year
Ansley, Laura	Paraprofessional - ED/Autism - As Needed	As-Needed	1 Year
Appel, Margaret	Paraprofessional - ED/Autism - As Needed	As-Needed	1 Year
Baker, Rachel	Latchkey Aide	As-Needed	1 Year
Barnes, Ashley	Paraprofessional - ED/Autism - As Needed	As-Needed	1 Year
Beams, Joseph	Paraprofessional - As Needed	As-Needed	1 Year
Bebout, Ashley	Paraprofessional - As Needed	As-Needed	1 Year
Bell, Cynthia	Paraprofessional - As Needed	As-Needed	1 Year

Bennett, John	Building Maintenance/Custodian	As-Needed	1 Year
Bennett, John	Special Education Vocational Training/Job Coach	108	2 Year
Bennett, Linda	Paraprofessional	188	2 Year
Boggs-Grumman, Nancy	Paraprofessional - ED/Autism - As Needed	As-Needed	1 Year
Butler, Barbara	Paraprofessional - ED/Autism	188	2 Year
Carey, Ashley	Administrative Assistant	260	2 Year
Carson, Tina	Paraprofessional - ED/Autism	188	2 Year
Carter, Lisa	Paraprofessional	188	2 Year
Childs, Heidi	Paraprofessional	154	2 Year
Clay, Beau	Paraprofessional - As Needed	As-Needed	1 Year
Closson, Ronny	Administrative Assistant	As-Needed	1 Year
Collins, Jennie	Paraprofessional - As Needed	As-Needed	1 Year
Converse, Erin	Paraprofessional - As Needed	As-Needed	1 Year
Craig, Rhonda	Paraprofessional - As Needed	As-Needed	1 Year
Dixon, Emily	Paraprofessional - As Needed	As-Needed	1 Year
Dobbins, Mary	Paraprofessional - As Needed	As-Needed	1 Year
Doherty, Jennifer	Paraprofessional - As Needed	As-Needed	1 Year
Downer, Dawnetta	Paraprofessional - ED/Autism - As Needed	As-Needed	1 Year
Downey, Sarah	Occupational Therapy Assistant-As Needed	As-Needed	1 Year
Eubank, Mona	Nurse - As Needed	As-Needed	1 Year
Evans, Jessica	Paraprofessional - As Needed	As-Needed	1 Year
Ewing, Jeanette	Occupational Therapy Assistant	As-Needed	1 Year
Fay, Sheila	Paraprofessional - ED/Autism - As Needed	As-Needed	1 Year
Fortney, Melissa	Paraprofessional - ED/Autism - As Needed	As-Needed	1 Year
Friend, Gail	Paraprofessional - ED/Autism - As Needed	As-Needed	1 Year
Fulton, Diane	Paraprofessional - ED/Autism - As Needed	As-Needed	1 Year
Gerber, Nancy	Paraprofessional - ED/Autism - As Needed	As-Needed	1 Year
Grant, Susan	Paraprofessional - ED/Autism - As Needed	As-Needed	1 Year
Groom, Erin	Paraprofessional - As Needed	As-Needed	1 Year
Hale, Alisha	Nurse - As Needed	As-Needed	1 Year
Hardenburg, Rachael	Paraprofessional - As Needed	As-Needed	1 Year
Harvey, Jennifer	Literacy Foundation Coordinator	As-Needed	1 Year
Henry, Jillian	Paraprofessional - As Needed	As-Needed	1 Year
Hollar, Lesly	Paraprofessional	188	2 Year
Hostetler, Pam	1:1 Nurse	As-Needed	1 Year
Humble, Natalia	Paraprofessional - ED/Autism - As Needed	As-Needed	1 Year
Kleismit, Christina	Paraprofessional - As Needed	As-Needed	1 Year
Lang, Martha	Paraprofessional - ED/Autism - As Needed	As-Needed	1 Year
Lang-Fyffe, Danielle	Paraprofessional - ED/Autism	188	2 Year
Laughlin, Pamela	Latchkey Aide	As-Needed	1 Year
Leis, Sherry	Paraprofessional - ED/Autism - As Needed	As-Needed	1 Year
Locker, Theresa	Paraprofessional - As Needed	As-Needed	1 Year
Looby, Kathryn	Paraprofessional - As Needed	As-Needed	1 Year
Maynard, Rachel	Latchkey Aide	As-Needed	1 Year

McDaniel, Kayla	Latchkey Aide	As-Needed	1 Year
McGonigle, Taylor	Latchkey Aide	As-Needed	1 Year
Miller, Delila	Paraprofessional - ED/Autism - As Needed	As-Needed	1 Year
Monteith, Melinda	Paraprofessional - As Needed	As-Needed	1 Year
Morris, Crystal	Latchkey Aide	As-Needed	1 Year
Morris, Montana	Latchkey Aide	As-Needed	1 Year
Morris, Susan	Paraprofessional - As Needed	As-Needed	1 Year
Myers, David	In-School Suspension Monitor	183 - 7.25 hr/day	2 Year
Newland, Stephanie	Program Coordinator – FCFC	260 days	2 Year
Nicholl, Megan	Paraprofessional - ED/Autism - As Needed	As-Needed	1 Year
Noble, Rheta	Nurse - As Needed	As-Needed	1 Year
Nulph, Laura	Paraprofessional - As Needed	As-Needed	1 Year
Orecchio, Deborah	TCI Program Assistant	As-Needed	1 Year
Orndorf, Kip	Paraprofessional - ED/Autism - As Needed	As-Needed	1 Year
Patton, Alexandria	Paraprofessional - As Needed	As-Needed	1 Year
Phillips, Mindy	Paraprofessional - As Needed	As-Needed	1 Year
Reames, Betsy	Paraprofessional - ED/Autism - As Needed	As-Needed	1 Year
Reames, Susan	Paraprofessional - ED/Autism	188	2 Year
Reminder, Makenzie	Interpreter	As-Needed	1 Year
Riebel, Amber	Latchkey Aide	As-Needed	1 Year
Roberts, Sharon	Clerical Support Staff	As-Needed	1 Year
Ropp, Shelby	Paraprofessional - ED/Autism - As Needed	As-Needed	1 Year
Samples, Kayla	Paraprofessional - ED/Autism	188	2 Year
Sanborn, Angela	Paraprofessional - As Needed	As-Needed	1 Year
Schramm, Christina	On-Bus Instructor	As-Needed	1 Year
Shockey, Charlene	On-Bus Instructor	As-Needed	1 Year
Shoopman, Betsy Jo	Paraprofessional - ED/Autism - As Needed	As-Needed	1 Year
Shuey, Shelby	Paraprofessional - As Needed	As-Needed	1 Year
St. Clair, Chelsey	Occupational Therapy Assistant	As-Needed	1 Year
Stacy, Christopher	Paraprofessional - ED/Autism	188	2 Year
Steider, Amy	Paraprofessional - ED/Autism	188	1 Year
Stockwell, Chelsey	Paraprofessional - As Needed	As-Needed	1 Year
Sweeney, Jessica	Paraprofessional – ED/Autism – As-Needed	As-Needed	1 Year
Thomas, Zachary	Paraprofessional – As-Needed	As-Needed	1 Year
Trein, Marcie	Paraprofessional	154	2 Year
Van Horn, George	Building Maintenance/Custodian	255	2 Year
Van Horn, Penny	Paraprofessional - ED/Autism	188	2 Year
Wagler, Debora	Paraprofessional - ED/Autism - As Needed	As-Needed	1 Year
Wallace-Anderson, Kelsey	Paraprofessional - ED/Autism - As Needed	As-Needed	1 Year
Weinert, Sherri	Fiscal Specialist	As-Needed	1 Year
Westfall, Amy	Paraprofessional - As Needed	As-Needed	1 Year
Wilson, Kimberly	Compliance Investigator	As-Needed	1 Year
Wilson, Kimberly	Consultant	As-Needed	1 Year
Yutzy, Leah	Paraprofessional – As-Needed	As-Needed	1 Year

K. Awarded the following one-year supplemental contracts for the 2019-2020 school year.

<u>Employee</u>	<u>Position</u>
Aune, Monika	School Psychologist - As Needed
Aune, Monika	School Psychologist Coordinator
Ballard, Disawin	Detention Monitor
Beck, Sharon	PBIS Team
Bennett, Betty	Autism Position Supplemental
Borger, Kristi	Occupational Therapist-As Needed
Brouhard, Angela	SLP Coordinator - Up to 52.5 Hours
Brouhard, Angela	Speech Language Pathologist-As Needed
Campbell, Jason	Detention Monitor
Campbell, Jason	NCI/TCI Trainer
Campbell, Jason	PBIS Team
Clear, Joseph	APE Teacher - As-Needed
Crable, Mary	Paraprofessional - As Needed
Cutlip, James	PBIS Team
Dunham, Johannah	RE/EYT Coordinator
Ferryman, Lori	Home Instructor
Ferryman, Lori	RE/EYT Coordinator
Friend, Bruce	Detention Monitor
Friend, Gail	Detention Monitor
Gargac, Mitchell	Attendance Officer-As Needed
Gates, Bryan	Detention Monitor
Gates, Bryan	Home Instructor
Gerber, Virgil	Mental Health Therapist, As Needed
Harlacher, Brooke	Speech Language Pathologist-As Needed
Hixon, Mindy	Autism Position Supplemental
Hollar, Lesly	Paraprofessional - As Needed
Honeycutt, Tricia	OT & PT Coordinator-Up to 86 hrs
Honeycutt, Tricia	OT Coordinator - 73 days
Honeycutt, Tricia	PBIS Team
Honeycutt, Tricia	Physical Therapist - As Needed
Horn, Megan	Occupational Therapy Assistant-As Needed
Howley, Jacqueline	Parent Mentor-Addtl time
James, Adrienne	Speech Language Pathologist-As Needed
Jones-Wheeler, Marie	Detention Monitor
Leffel, Cheri	LPDC Chairperson
Lindemer, Kimberly	Paraprofessional - As Needed
Livingston, Lynda	Paraprofessional - As Needed
MacDonald, Terri	NCI/TCI Trainer
Martin, Leslie	Detention Monitor
McGehee, Trey	Detention Monitor
Mitchell, Mary	ED Principal Supplemental
Murphy-Larson, Tara	Detention Monitor
O'Neal, Carolyn	NCI/TCI Trainer

Picken, Doris	Latchkey Program Director
Pizner, Lydia	PBIS Team
Reames, Susan	Detention Monitor
Reeder, Terry	Detention Monitor
Reeder, Terry	Home Instructor
Richards, Sade	School Psychologist Testing Coordinator
Roberts, Michele	NCI/TCI Trainer
Roberts, Michele	RE/EYT Coordinator
Roberts, Michele	Special Projects
Roberts, Sharon	Paraprofessional - As Needed
Roberts, Sheila	NCI/TCI Trainer
Roberts, Sheila	PBIS Team
Sanford, Andrew	NCI/TCI Trainer
Walbright, Sheri	Occupational Therapy Assistant-As Needed
Williams, Cynthia	Detention Monitor
Wunderle, Robyn	Detention Monitor
Yocom, Michelle	Detention Monitor

IX. Ohio Hi-Point Career Center update was given by Board Vice-President Jeff Burroughs. He discussed the five year forecast of OHP and reminded the Board members of the Convocation scheduled for May 22nd at 6:30 pm at Bellefontaine HS.

X. Superintendent Discussion Items:

- A. Kaffenbarger indicated that Board Member, Kevin McDowell will be submitting his resignation from the Governing Board due to a new job which conflicts with current Board meeting dates and times. Once his resignation is received the Board will have 30 days to fill the position. Mr. McDowell is a Madison County representative. His successor will need to be a resident of either Jonathan Alder, West Jefferson or Madison Plains Local Schools. The Board hope to name a replacement at the June 17th meeting.
- B. The Board declined to entertain the purchase of Whittle Job Descriptions LLC. Kaffenbarger indicated he will hand off the developed business plan and opportunity to another ESC ready to move forward with this opportunity.
- C. Kaffenbarger reported that the roof work on the ESC building is complete. Duralast will send out their inspector in the next couple of weeks to certify the work and then will put the warranty in place.
- D. Kaffenbarger reminded the Board of a couple of events that may be of interest to them: May 24th at 11 AM we are hosting our annual “Low Incidence” Convocation. It recognizes students graduating from this countywide program. Terri MacDonald and her staff do an outstanding job of putting this program together - making it a special moment in the lives of these students who need and deserve the positive recognition for overcoming significant barriers. The other event is our end of the year Staff Recognition Breakfast, scheduled for Thursday, June 13th. The breakfast begins at 9:00 AM. It will be followed by the presentation of special awards and this will be followed by a brief All-Staff meeting.
- E. Kaffenbarger reported that they have found suitable place to move the Mac South ED Program in London. At this point he will be working with the city to negotiate a lease for the space.

XI. Being no further business to come before the Board the meeting was adjourned.

Next Meetings: June 17, 2019 at 6:00 p.m. at the London Elementary School in London
July 15, 2019 at 6:00 p.m. at the ESC Board Office in Urbana
August 19, 2019 at 6:00 p.m. at the London Elementary School in London